

**TOWN OF MAGRATH  
REGULAR COUNCIL MEETING  
TUESDAY, OCTOBER 8, 2024  
6:00 PM**

Present at the meeting were Mayor Byrne Cook and the following Council members: Ken Baker, Gerry Baril, Josh Bourelle, Darryl Christensen, Cynthia Ralph and Aaron Zaugg; CAO James Suffredine, Operations Manager, Trevor Millward and Carolyn Law from Administration.

- 1) CALL TO ORDER - 6:00 p.m.
- 2) PRAYER OR REFLECTION – Councillor Zaugg
- 3) PUBLIC FORUM
  - a) Bylaw 1309 – Borrowing Bylaw – West Lift Station

2024-10-01 Motion from Councillor Baril to open the Bylaw 1309 public hearing at 6:01 p.m.

Carried

- Wilhelm Martens, Brandley Shaw, Louellen Lee and Katie Selk were in attendance and asked questions about the planned development of the West Side Sewer Lift Station and how it will affect their properties.

2024-10-02 Motion from Councillor Bourelle to adjourn the Bylaw 1309 public hearing at 6:17 p.m.

Carried

- 4) DELEGATIONS
  - a) Magrath Little League/Magrath High School

- Jordan Braeme, Katie Selk and Dustin Roe attended on behalf of Minor Baseball to set out a proposal for their group, and other community groups, to use the Community Centre. They proposed to pay for and install turf in the community centre and recommended that the Community Centre be advertised widely as a sports academy.

- 5) ADOPTION OF AGENDA

2024-10-03 Motion from Councillor Ralph to adopt the agenda with the addition of items 8(f) Closed Session and 10(c) City of Lethbridge correspondence.

Carried

- 6) APPROVAL OF MINUTES
  - a) Regular Council Meeting Minutes: September 10, 2024

2024-10-04 Motion from Councillor Baker to approve the minutes of the September 10, 2024 Regular Council Meeting  
Carried

7) BUSINESS FROM MINUTES - none

8) NEW BUSINESS

a) Bylaw 1309 – Borrowing Bylaw – West Lift Station

2024-10-05 Motion from Councillor Baril to approve 2<sup>nd</sup> reading of Bylaw 1309 – Borrowing Bylaw – West Lift Station.  
Carried

2024-10-06 Motion from Councillor Bourelle to approve 3<sup>rd</sup> reading of Bylaw 1309 – Borrowing Bylaw – West Lift Station.  
Carried

b) Bylaw 1311 – LUB Amendment – R1 – C2

2024-10-07 Motion from Councillor Baker to introduce 1<sup>st</sup> reading of Bylaw 1311 – LUB Amendment – R1 – C2  
Carried

c) Bylaw 1312 – Heritage Road Paving L.I.P.

2024-10-08 Motion from Councillor Ralph to introduce 1<sup>st</sup> reading of Bylaw 1312 – Heritage Road Paving L.I.P.  
Carried

2024-10-09 Motion from Councillor Baril to approve 2<sup>nd</sup> reading of Bylaw 1312 – Heritage Road Paving L.I.P.  
Carried

2024-10-10 Motion from Councillor Christensen to introduce Bylaw 1312 – Heritage Road Paving L.I.P. for 3<sup>rd</sup> and final reading.  
Carried Unanimously

2024-10-11 Motion from Councillor Zaugg to approve 3<sup>rd</sup> and final reading of Bylaw 1312 – Heritage Road Paving L.I.P.  
Carried

d) Bylaw 1314 – Amend Bylaw 1264 – Council Procedure

2024-10-12 Motion from Councillor Baker to introduce 1<sup>st</sup> reading of Bylaw 1311 – LUB Amendment – R1 – C2  
Carried

e) Water Shortage Response Plan Policy

2024-10-13 Motion from Councillor Baker to reduce the water restriction from level 1 to no active water restriction. Carried

9) FINANCIAL REPORTS

a) Payables Cheques #20241351 to #20241513

2024-10-14 Motion from Councillor Christensen to approve the payables financial report. Carried

b) July 2024 Bank Reconciliation

2024-10-15 Motion from Councillor Bourelle to approve the July 2024 bank reconciliation. Carried

c) August 2024 Bank Reconciliation

2024-10-16 Motion from Councillor Zaugg to approve the August 2024 bank reconciliation. Carried

10) CORRESPONDENCE

a) Minister of Municipal Affairs

2024-10-17 Motion from Councillor Baril to accept the letter from Municipal Affairs as information. Carried

b) Cardston County

2024-10-18 Motion from Councillor Bourelle receive the Cardston County letter as information. Carried

c) City of Lethbridge

2024-10-19 Motion from Councillor Baker to sign the letter of support for the City of Lethbridge correspondence to AHS and Health Ministry. Carried

## 11) ADMINISTRATOR'S REPORT

Highlights for Town Operations include the following items:

- The subcontractor for 1<sup>st</sup> Ave North contracted to install the curb and sidewalk has been delayed for several weeks. However, it is expected that they will be on site this week to perform the work.
- Heritage Road curbing has begun, and work is progressing.
- The time for the LIP letters sent to residents on Heritage Road has passed with a positive result.
- The Magrath Microgen solar project contractors are on site and constructing the solar array
- Irrigation has been shut down for the season and town crews are about 25% done winterizing the system
- Planning for Remembrance Day celebrations and Hometown Christmas are underway.
- Have been able to secure a supply of Rotenone fish treatment.
- Will book hotels for the 2025 Alberta Municipalities Conference.

James Suffredine, CAO

2024-10-20 Motion from Councillor Ralph to accept the Administrator's Report as presented.

Carried

## 12) COUNCILLOR'S REPORTS

### a) Ken Baker

#### Special Events

- Finalizing plans for Remembrance Day Program and Hometown Christmas.
- Hometown Christmas will be held annually on the 1<sup>st</sup> Monday of December going forward.
- All the downtown businesses will be contacted to inform them of the date change.
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### b) Gerry Baril

#### Garden City Seniors

- They are prepared for Hometown Christmas
- There needs to be some gravel added around the manhole in the back alley behind the Senior's Centre.

#### Wildrose Place Homeowners Association

- Held their AGM and raised their HOA fees to \$75.00/month.

### c) Josh Bourelle

#### SAEP

- Approved 15 grants to schools throughout the division.

- They are getting short on cash and will need to do some fundraising for donations.

#### MPC

- Approved 2 discretionary applications
  - Home with a secondary suite
  - Moved-in dwelling

#### Water Commission

- Approved a 2" line to service 4 residential lots in the County.
- The County is to take all liability for the development of this line and ensure there is no effect on the Town's main supply line.
- Discussed getting water line easements in place or do a land swap with the Town for the pressure-reducing station property.

#### d) Darryl Christensen

##### Chinook Arch Regional Library

- The board had an in-depth discussion regarding finances.
- The chairman of the board is appointed by the government and the current chairman can no longer serve in the position. Councillor Christensen will likely be the new board chair.

#### e) Cynthia Ralph

##### Ag Society

- November 16<sup>th</sup> Event – Barrel Racing and 20-man slot race – team roping.
- There will also be a Christmas Market at this event.
- More details to be decided like junior events, barrel racing and roping, pulled pork dinner, turkey raffle, etc.
- The Website is still being tweaked. Hopefully, it will be going live by the end of the week.
- Still getting repairs done to the arena and work on the round pen.
- Tamara has talked with Trevor about manure hauling and also having the summer students spray around the building next spring.
- Their AGM will be held on December 2.

##### Chinook Foundation

- CMR Project – Windows are being installed on the west side of the Villa. They will work on the fascia at the same time. Consultants are recommending complete roof replacement.
- Community Consultation for Housing Needs Assessment was held on October 3<sup>rd</sup> and another to be on October 16<sup>th</sup> by Zoom.
- Diamond Willow parking lot – adding to the main parking lot in front of Diamond Willow Lodge. Bid packages are being prepared.

f) Aaron Zaugg  
Museum

- The summer student is done and did an excellent job.
- They are moving bank accounts for ease of access.
- The irrigation lines will be blown out by the Town staff.
- The rock hunt in the summer was a huge success but did not make much money.
- The Halloween Haunted House will be held in the school with the Friends of the Museum Board selling the tickets.

Fire/MES

- Fees for services are down by \$55,000 this year.
- AFRACS radios need upgrading - \$8,000/radio.
- The water valve in the fire hall is leaking and needs repairs.
- The concrete pad is crumbling and needs replacement.
- The department needs daytime volunteers.
- The Town of Magrath will incorporate operations of the Fire Department in the Town. Cardston County requires a contract that secures their interest in the department and assures them that the Fire Department Bank Accounts will be maintained separately from the Town accounts.

13) MAYOR'S REPORT

Development

- Mayor Cook would like to host a Town Hall information session regarding development and senior housing.

Mayors and Reeves meeting

- Will be having a presentation from the U of L on Rural Doctor Programs.

AHS


- Will send a letter to get a meeting with AHS Representatives

14) ADJOURNMENT

2024-10-21 Motion from Councillor Ralph to adjourn the meeting at 9:20 p.m.

Carried

  
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Mayor – Byrne Cook

  
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CAO – James Suffredine