

**TOWN OF MAGRATH
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 10, 2024
6:00 PM**

Present at the meeting were Mayor Byrne Cook and the following Council members: Ken Baker, Gerry Baril, Josh Bourelle, and Aaron Zaugg; CAO James Suffredine, Operations Manager, Trevor Millward and Carolyn Law from Administration. Regrets received from Darryl Christensen and Cynthia Ralph.

- 1) CALL TO ORDER – 6:00 p.m.
- 2) PRAYER OR REFLECTION – Mayor Cook
- 3) PUBLIC FORUM - none
- 4) DELEGATIONS - none
- 5) ADOPTION OF AGENDA

2024-09-01 Motion from Councillor Bourelle to adopt the agenda with the following additional items:

- 8)i) Children’s Festival
- 8)j) ATCO franchise agreement
- 8)k) Library Board Appointments
- 8)l) Dahl Clinic Sale
- 8)m) Closed Session [FOIPPA Section 25(1)]

Carried

- 6) APPROVAL OF MINUTES
 - a) Regular Council Meeting Minutes: August 13, 2024

2024-09-02 Motion from Councillor Baker to approve the minutes of the August 13 Regular Council Meeting

Carried

- 7) BUSINESS FROM MINUTES - none
- 8) NEW BUSINESS
 - a) Policy CP-022 – Paper Utility Bill Administration Fee

2024-09-03 Motion from Councillor Baker to approve Policy CP-022 – Paper Utility Bill Administration Fee.

Carried

b) Policy CP-023 – Deliberate Damage to Municipal Property

2024-09-04 Motion from Councillor Baril to approve Policy CP-023 – Deliberate Damage to Municipal Property
Carried

c) Bylaw 1309 – Borrowing Bylaw – West Lift Station

2024-09-05 Motion from Councillor Zaugg to approve 1st Reading of Bylaw 1309 – West Lift Station Borrowing Bylaw
Carried

d) Bylaw 1310 – Amend Cemetery Bylaw 1184

2024-09-06 Motion from Councillor Bourelle to approve 1st Reading of Bylaw 1310 – Amend Cemetery Bylaw 1184.
Carried

2024-09-07 Motion from Councillor Baker to approve 2nd Reading of Bylaw 1310 – Amend Cemetery Bylaw 1184.
Carried

2024-09-08 Motion from Councillor Baril to introduce Bylaw 1310 – Amend Cemetery Bylaw 1184 for 3rd Reading.
Carried Unanimously

2024-09-09 Motion from Councillor Zaugg to approve 3rd Reading of Bylaw 1310 – Amend Cemetery Bylaw 1184.
Carried

e) CCBF Renewal Contract

2024-09-10 Motion from Councillor Baril that the Mayor and CAO sign the contract renewal of the Federal CCBF funding as presented.
Carried

f) Capital Projects Review

2024-09-11 Motion from Councillor Bourelle that the Town of Magrath use operational budget surplus funds to fund \$35,000 for shop doors for the new public works vehicle storage building and \$15,000 for a new data server.
Carried

g) Sewer Line Connection Request

- 2024-09-12 Motion from Councillor Baker that the Town of Magrath permit the property owner to hook up to the additional sewer connection subject to a connection fee of \$2,800 and require the property owner to install a Town supplied sewer inspection chamber at the property line. Carried

h) Water For Life Grant Application Support

- 2024-09-13 Motion from Councillor Baril that the Town of Magrath supports the Magrath and District Regional Waster Services Commission's (MDRWSC) submission of a 2024/25 Water for Life grant application in support of the Regional Water Transmission Line project and is prepared to manage the grant project and related compliance requirements. The estimated project cost is up to \$4,459,000 phased over two years. The estimated eligible project costs would be calculated under a 90% provincial grant (\$4,013,100) / 10% (\$445,900) commission contribution cost share arrangement.

Subject to grant approval, the cost-share contribution will come from the MDRWSC capital budget, reserves, debentures, and/or grants. It is anticipated that the commitment will be phased over two fiscal years from 2024 to 2025

Carried

i) Children's Festival

- There is a need for assistance at the Children's Festival this weekend. Councillor Baril and Mayor Cook stepped forward to assist.

j) ATCO franchise agreement

- 2024-09-14 Motion from Councillor Bourelle to advertise the franchise agreement update as presented. Carried

k) Library Board Appointments

- 2024-09-15 Motion from Councillor Baker to appoint Kathy Harker and Gabi Anderson for an additional 3-year term on the Library Board. Carried

- l) Dahl Clinic Sale
 - It has been reported that the Dahl Clinic has been sold in principle and the doctors practicing out of the clinic will relocate within the Town.

m) Closed Session [FOIPPA Section 25(1)]

2024-09-16 Motion from Councillor Zaugg to enter a closed session at 7:02 p.m. Carried

2024-09-17 Motion from Councillor Baril to exit the closed session at 7:20 p.m. Carried

9) FINANCIAL REPORTS

- a) Payables Cheques #20241155 to #20241351

2024-09-18 Motion from Councillor Zaugg to approve the financial report as presented. Carried

10) CORRESPONDENCE

- a) Resident letter regarding Cemetery Services

2024-09-19 Motion from Councillor Baril to charge the customary fee for services but allow for penalties to be waived for a period of 90 days. Carried

- b) Resident letter regarding Infrastructure Servicing

2024-09-20 Motion from Councillor Bourelle to receive as information and Councillor Baker will follow up with the citizen to answer their questions. Carried

11) ADMINISTRATOR'S REPORT

Highlights for Town Operations include the following items:

- Public Works have completed their work on 1st Ave N and Centre St. we are waiting for the paving contractor to come to complete the project
- Heritage Road curb and basing project is now underway. Responses received regarding the LIP for pavement next year have thus far been positive.
- The Magrath Microgen solar project has received its development permit and Ministry of Transportation permit
- The Water Conservation plan along with the wet month of July appears to have continuing with responsible irrigation usage. As of the last report

the Town has used 418,292 cubic metres of irrigation water which translates to 63% of our total irrigation target for the season.

James Suffredine, CAO

2024-09-21 Motion from Councillor Baker to accept the Administrator's Report as presented.

Carried

12) COUNCILLOR'S REPORTS

- a) Ken Baker
 - He has begun preparations for Remembrance Day program and Home Town Christmas Celebrations
 - Golf Board – will have a financial summary to present next month. All indications are they had a successful season.
- b) Gerry Baril
 - Garden City Seniors – are happy with their Casino proceeds. They received \$37,000.
 - ORRSC – there was a presentation at their meeting from a modular building company in Lethbridge that builds fire stations as temporary buildings and then moves them to the next needed location.
- c) Josh Bouelle
 - MPC – had two applications to review for approval. One for the building of a duplex and one new home with a secondary suite. Both applications were approved.
- d) Darryl Christensen – away
- e) Cynthia Ralph – away
- f) Aaron Zaugg
 - The Elementary School healthy snack program has been awarded a \$2,500 grant from Surex Insurance.

13) MAYOR'S REPORT

- Mayor Cook attended the Mayors and Reeves meeting. Topics discussed were:
 - Additional advisory boards for provincial policing
 - CRTC contract
 - AHS working on performance-based system
 - Alberta Government has a large surplus


14) ADJOURNMENT

2024-09-22 Motion from Councillor Bourelle to adjourn the meeting at 8:29 p.m.

Carried



Mayor – Byrne Cook



CAO – James Suffredine