

**TOWN OF MAGRATH
REGULAR COUNCIL MEETING
TUESDAY, AUGUST 13, 2024
6:00 PM**

Present at the meeting were Mayor Byrne Cook and the following Council members: Ken Baker, Gerry Baril, Josh Bouelle, Cynthia Ralph and Aaron Zaugg; CAO James Suffredine, Operations Manager, Trevor Millward and Carolyn Law from Administration. Regrets received from Darryl Christensen.

- 1) CALL TO ORDER – 6:00 p.m.
- 2) PRAYER OR REFLECTION – Councillor Bouelle
- 3) PUBLIC FORUM
 - a) Public Hearing - Bylaw #1308 – Rezoning R1 to R4

2024-08-01 Motion from Councillor Zaugg to open the public hearing at 6:21 p.m.
Carried

➤ There was no public in attendance at the hearing.

2024-08-02 Motion from Councillor Bouelle to close the public hearing at 6:23 p.m.
Carried

- 4) DELEGATIONS - none
- 5) ADOPTION OF AGENDA

2024-08-03 Motion from Councillor Bouelle to adopt the agenda with the addition of
8(g) Closed Session [FOIPPA Section 17(1)]
Carried

APPROVAL OF MINUTES

- a) Regular Council Meeting Minutes: July 9, 2024

2024-08-04 Motion from Councillor Ralph to approve the minutes from the July 9,
2024 Regular Council Meeting.
Carried

- 6) BUSINESS FROM MINUTES - none

- 7) NEW BUSINESS
- a) Bylaw #1308 – Rezone from R1 to R4
- 2024-08-05 Motion from Councillor Baril to approve 2nd Reading of Bylaw #1308.
Defeated
- b) Alberta Community Partnerships Grant
- 2024-08-06 Motion from Councillor Baril to apply for the ACP Grant.
Carried
- c) Child Care Facility Rental Contract
- 2024-08-07 Motion from Councillor Ralph to authorize CAO Suffredine to enter into the Rental Contract.
Carried
- d) Alberta Municipalities Convention
- 2024-08-08 Motion from Councillor Baril to cancel the September 24, 2024 Regular Council Meeting to allow Council to attend the Alberta Municipalities Conference.
Carried
- e) Heritage Road LIP
- 2024-08-09 Motion from Councillor Zaugg to initiate the L.I.P. process by sending information letters to the affected landowners.
Carried
- 2024-08-10 Motion from Councillor Ralph to enter closed session at 6:48 p.m.
Carried
- f) Closed Session [FOIPPA (25)1]
- g) Closed Session [FOIPPA Section 17(1)]
- 2024-08-11 Motion from Councillor Baril to exit closed session at 7:06 p.m.
Carried
- 2024-08-12 Motion from Councillor Ralph for administration to send a letter to the landowner requesting relief for a large water bill with the option of paying the whole amount over 12 months or paying the complete amount with a reduction of the cubic meter amount from the Town's rate to the rate the Town pays to the Water Commission.
Carried

8) FINANCIAL REPORTS

a) Payables Cheques #20240921 to #20241155

2024-08-13 Motion from Councillor Baril to approve the Accounts Payable report as presented. Carried

b) May 2024 Bank Reconciliation

2024-08-14 Motion from Councillor Zaugg to approve the May 2024 Bank Reconciliation. Carried

c) June 2024 Bank Reconciliation

2024-08-15 Motion from Councillor Ralph to approve the June 2024 Bank Reconciliation. Carried

9) CORRESPONDENCE

a) Minister of Municipal Affairs – CCBF Funding

2024-08-16 Motion from Councillor Zaugg to accept the CCBF letter and instruct the administration to send a letter of thanks to the Minister of Municipal Affairs for their advocacy with the Federal Government regarding the expenditure of CCBF. Carried

10) ADMINISTRATOR'S REPORT

Highlights for Town Operations include the following items:

- Public Works has continued working on installing the storm sewer along 1st Ave N and Centre St. and is nearing the stage where the contractor will come to complete the project at the end of the month.
- Residents on Heritage Road have been notified that the contractor intends to begin work on the road there in the coming week.
- The 125th Magrath Days was very successful. The organizing team debriefed following the event to discuss things that worked and things that didn't for continuous quality improvement.
- Town admin staff are testing new financial software to see if it is an improvement on our current software. I will provide the Council with additional information in the future if the results are positive.

- Notice was provided to the provider that the Town would not be continuing with the engagement software Bang the Table.
- Road line painting and dust control have been completed
- The Water Conservation plan along with the wet month of July appears to have continued with responsible irrigation usage. As of the last report the Town has used 277,140 cubic metres of irrigation water which translates to 42% of our total irrigation target for the season.

James Suffredine, CAO

2024-08-17 Motion from Councillor Ralph to accept the Administrator's Report as presented.

Carried

11) COUNCILLOR'S REPORTS

- a) Ken Baker
 - Town Celebration
 - Thanks for the help from all the Council members, administration and staff.
 - It was a successful event, and good comments were heard all around.
 - Most comments were about small activities, i.e. Museum rock search, Town stickers
 - There are commemorative coins to be distributed to volunteers/sponsors as thank-you tokens.
 - Golf Board
 - The golf course is experiencing irrigation issues and needs capital money for funding.
 - They are working on a CFIP grant.
- b) Gerry Baril
 - Thanks to the Council, Administration and Staff for their support through the passing of his wife.
 - He had family here for the Town Celebration and they were able to attend many of the events and thoroughly enjoyed the day.
- c) Josh Bourelle
 - MPC – had two items on the agenda – Rezoning and Child Care Facility. Both have been discussed in this meeting so there is nothing further to report.
 - Committee meeting agenda item – Council perspective debriefs of what went well at the celebration.
- d) Darryl Christensen – away

- e) Cynthia Ralph
 - Ag Society
 - They had a good turnout for their Celebration activities
 - Bought a PA system with grant money and still have additional funds to spend to complete the system.
- f) Aaron Zaugg – nothing to report

12) MAYOR'S REPORT

- Celebration – there was lots of help and thanks to everyone who pitched in.
- SouthGrow – they have a scholarship for Agriculture students. If you know of anyone that qualifies have them apply.
- Next meeting – September 3, 2024 – committee meeting.


13) ADJOURNMENT

2024-08-18 Motion from Councillor Ralph to adjourn the meeting at 7:35 p.m.

Carried



Mayor – Byrne Cook



CAO – James Sufredine