

**TOWN OF MAGRATH  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 25, 2024  
6:00 PM**

Present at the meeting were Mayor Byrne Cook and the following Council members: Gerry Baril, Josh Bourelle, Cynthia Ralph and Aaron Zaugg; CAO James Suffredine, Operations Manager, Trevor Millward and Carolyn Law from Administration. Regrets received from Ken Baker and Darryl Christensen.

- 1) CALL TO ORDER – 6:00 p.m.
- 2) PRAYER OR REFLECTION – Mayor Cook
- 3) PUBLIC FORUM - none
- 4) DELEGATIONS
  - a) SASH – Darren Bennett, Tam Tolley
    - Presented an update on the services provided by SASH in the community and thanked the Town for their continued support and favourable working relationship.

5) ADOPTION OF AGENDA

2024-06-14 Motion from Councillor Bourelle to adopt the agenda with the addition of 8)d) Grad Party Wrap-up, 8)e) Closed Session, and 10)b) SouthGrow Letter

Carried

6) APPROVAL OF MINUTES

- a) Regular Council Meeting Minutes: June 11, 2024

2024-06-15 Motion from Councillor Ralph to approve the minutes of the June 11, 2024, Regular Council Meeting as presented.

Carried

7) BUSINESS FROM MINUTES - none

8) NEW BUSINESS

- a) Kings Coronation Medals
  - Nominations are coming in and will be submitted by the June 28, 2024, deadline.
- b) AB Munis – Meeting with Minister McIver
  - The council will try to meet with the Environment Minister instead of the Municipal Affairs Minister at the AB Munis Conference.

c) Policy Review

- 2024-06-16 Motion from Councillor Baril to approve the following Council policies as presented:
- Corporate Golf Pass
  - Municipal Reserves
  - Public Participation
  - Records Management
  - New Development Power
  - Signing Authority & Online Banking
  - Tax Billing, Penalties and Arrears
  - Utility Billing, Penalties and Arrears
  - Endeavor to Assist
- Carried

d) Grad Party Wrap-up

- We have learned from the mistakes made this year and will improve on next year's decision and requirement to have a full schedule of activities before approving the extension of the noise bylaw.

e) Closed Session [FOIPPA Section 21(1)(a) and Section 25 (1)(c)(ii)]

- 2024-06-17 Motion from Councillor Bourelle to enter closed session at 7:24 p.m.  
Carried
- 2024-06-18 Motion from Councillor Ralph to exit closed session at 8:04 p.m.  
Carried

9) FINANCIAL REPORTS

- a) Payables Cheques #20240738 to #20240820

- 2024-06-19 Motion from Councillor Zaugg to approve the financial reports as presented.  
Carried

10) CORRESPONDENCE

- a) Municipal Affairs – Canada Community Building Fund  
b) SouthGrow – Community Housing Needs Assessment

- 2024-06-20 Motion from Councillor Bourelle to accept the correspondence letters as information.  
Carried

## 11) ADMINISTRATOR'S REPORT

- CAO Suffredine attended the Alberta Recycling information session and reported that all recycling in Alberta will be taken over by Circular Materials and each municipality must have a contract in place by April 2025, if they are opting into the program, and if they are opting out of the program, Circular Materials will take over all curbside pickup of recyclables as of October 2026.

2024-06-21 Motion from Councillor Baril to accept the Administrator's Report as presented.

Carried

## 12) COUNCILLOR'S REPORTS

- a) Ken Baker – away
- b) Gerry Baril
  - Chinook Foundation
    - They are having parking issues as there are only 2 stalls available for 17 staff
- c) Josh Bourelle – nothing to report
- d) Darryl Christensen – away
- e) Cynthia Ralph
  - Chinook Foundation
    - Capital Maintenance and Renewal Funding (CMR) – Windows for the west side of the Villa have been ordered and will be installed this summer. At the Chinook Lodge, the main renovation is complete so they are now looking at replacing the Arborite in the kitchen with stainless steel counters.
    - Temple City Villa renovations are continuing. They plan to renovate 7 – 8 units this year.
    - Diamond Willow Lodge is full and has a waiting list; Chinook Lodge is also full.
    - FCM Planning Grant/Housing Needs Assessment – the contract has been signed and they will begin work on it this summer with the completion of the assessment expected in November.
    - A reminder that the requisition needs to be paid.
- f) Aaron Zaugg
  - Community Futures will hold its AGM this Thursday.
  - Museum
    - They will be repainting the signs on Wednesday, June 26, weather permitting.

- The new trail sign unveiling is scheduled for Friday, July 26, at the trail. They will need to have a microphone and speakers. There will also be a choir participating in the event.
- The museum will host the Town 125 Birthday Cake event on Thursday, July 25 from 5:00 – 6:00 p.m. at the museum.

13) MAYOR'S REPORT

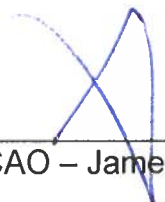
- Chief Mountain Regional Solid Waste Authority (CMRSWA)
  - Chief Mountain has signed a contract with Stantec for the grant to assess the best practices Chief Mountain should be implementing going forward.
- SouthGrow
  - Mayor Cook attended a meeting in Champion that discussed SouthGrow's regional tourism. There is a survey on their website regarding SouthGrow's tourism initiative and we also have a community profile on their website that we can use for tourism or to refer to for grant applications. They also discussed Grant Stacking opportunities available.
- Southern Alberta Energy Waste Authority
  - Mayor Cook attended their meeting about creating energy from waste and has found that it is not cost-effective to truck all the garbage so far. They are looking at smaller, regional groups, like CMRSWA size.
- Fish options
  - Mayor Cook has been researching options to deal with the fish in the north pond.

14) ADJOURNMENT

2024-06-22 Motion from Councillor Ralph to adjourn the meeting at 9:04 p.m.

Carried

  
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Mayor – Byrne Cook

  
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CAO – James Suffredine