

**Town of Magrath**  
**Meeting Minutes**  
**Regular Council Meeting December 9, 2025 - 06:00 PM**

Meeting held in the Town of Magrath Council Chambers

Present at the meeting were Mayor Byrne Cook and the following Council members: Darryl Christensen, Kurt Fisher, Joanne Koegler, Cynthia Ralph, Travis Seaborn, and Tavis Tidmarsh; CAO James Suffredine, Municipal Intern Spencer ZoBell, Operations Manager Trevor Millward, and Carolyn Law from Administration.

**Call To Order at 6:00 p.m.**

**Prayer or Reflection**

**Public Forum - none**

**Delegations**

**RCMP Q2 Report**

Sgt. Noss presented the quarterly reports.

**Magrath Library**

The library delegation requested to be moved to the next council meeting.

**Resolution**  
**No:**  
2025-12-01

**Adoption of Agenda**

Motion from Councillor Ralph to adopt the agenda as presented.

**CARRIED**

**Approval of Minutes**

**Resolution**  
**No:**  
2025-12-02

**November 25, 2025 Regular Council Meeting Minutes**

Motion from Councillor Christensen to approve the minutes of the November 25, 2025 Regular Council Meeting.

**CARRIED**

**New Business**

**Bylaw 1322 (2026 Fees and Rates Bylaw)**

**Resolution**  
**No:**

**First Reading**

2025-12-03 Motion from Councillor Fisher to approve first reading of Bylaw 1322.  
**CARRIED**

**Resolution** **Second Reading**  
**No:** Motion from Councillor Ralph to approve 2nd reading of Bylaw 1322.  
2025-12-04  
**CARRIED**

**Resolution** **Motion for Unanimous Consent to Move to Third Reading**  
**No:** Motion from Councillor Christensen to move to 3rd reading of Bylaw 1322.  
2025-12-05  
**CARRIED UNANIMOUSLY**

**Resolution** **Third Reading**  
**No:** Motion from Councillor Koegler to approve 3rd reading of Bylaw 1322.  
2025-12-06  
**CARRIED**

**Bylaw 1323 (ORRSC Assessment Review Board Bylaw)**

**Resolution** **First Reading**  
**No:** Motion from Councillor Seaborn to approve 1st reading of Bylaw 1323.  
2025-12-07  
**CARRIED**

**Resolution** **Second Reading**  
**No:** Motion from Councillor Christensen to approve 2nd reading of Bylaw 1323.  
2025-12-08  
**CARRIED**

**Resolution** **Motion for Unanimous Consent to Move to Third Reading**  
**No:** Motion from Councillor Fisher to move to 3rd reading of bylaw 1323.  
2025-12-09  
**CARRIED UNANIMOUSLY**

**Resolution** **Third Reading**  
**No:** Motion from Councillor Ralph to approve 3rd reading of Bylaw 1323.  
2025-12-10  
**CARRIED**

**Financial Reports**

**Resolution** **Payable Cheques**  
**No:** Motion from Councillor Tidmarsh to approve the financial report as  
2025-12-11 presented.  
**CARRIED**

**Resolution** **July 2025 Bank Reconciliation**

**No:** Motion from Councillor Fisher to accept the July 2025 Bank Reconciliation.  
2025-12-12  
**CARRIED**

**Correspondance**

**Resolution No:** **National Police Federation**  
2025-12-13 Motion from Councillor Seaborn to receive the correspondence.  
**CARRIED**

**Administrator's Report - none**

**Councillor's Reports**

**Councillor Christensen**

Library Board:

- library was active at hometown Christmas - proceeds went to the library for the children book shelves
- Dismayed at the death of Mrs. Anderson who served as treasuerer - will have to reogainze the board after her loss.

Chinook Arch:

- Councillor Christensen reappointed as the chair of the board - beginning to struggle financially because the City of Lethbridge does not approve the requisition increase.

**Councillor Fisher**

Community Futures Lethbridge (CFLR):

- CFLR is facing funding pressure (funding hasn't increased since 2006), so some of their revenue that could be going to invest in entrepreneurs is instead being used to cover operational costs.
- CFLR is looking into the possibility of owning their own building (they currently lease their space), as this may provide opportunities to save on rental costs & could also provide revenue opportunities. This could help oU'set their operational expenses. This would require buy-in from PrairiesCan.
- Board approved the creation of a sub-committee to do a feasibility study to look for new office space. Identified that the new office doesn't necessarily have to be located in Lethbridge (although it may be a more central location for them).

Municipal Planning Commission (MPC):

- Approved a development permit for the construction of a new home at 120 N 1 St E, without the additional waiver of the front setback that the

applicant was requesting.

### **Councillor Koegler**

Chinook Foundation:

- The Chinook foundation board formed a hiring committee of 5 board members to interview 5 candidates for the position of CAO for the Chinook Foundation. I was on the hiring committee. Our united decision to hire Tami Tolley as the new CAO is what we need to take the foundation into the future.
- There were 3 great candidates with different skill sets, each could have done a good job. The looming replacement of the Chinook Lodge in the future is what drove the decision. Becky Doig has brought great things to the Foundation and Tammy, with her skill sets, will do what we need in the future.

Municipal Leaders Meeting With MP Glen Motz

- Reported to the MP on community achievements, including the solar array expansion.
- Expressed several Town priorities, including the twinning of the main Town water line.

### **Councillor Ralph**

Chinook Foundation:

- Meeting held on November 24th.
- 2026 budget approved. Increase 10% to account for growth in the county and its municipalities. This increase and subsequent increases are intended to help the foundation build reserves that could be used toward a new Chinook Lodge. The CAO calculated that the increase would work out to about \$7/year for a homeowner with a \$400,000.00 property. A 2% cost-of-living increase for staff was also carried.
- The foundation has also hired a new CAO. Tami Tolley (from Cardston) will be taking over from Becky Doig later this month.
- Diamond Willow also had their Christmas Party on December 4th. Very well attended.

Magrath Agricultural Society:

- The Ag society held their annual AGM on December 2nd. They had a better-than-usual turnout. A new board was elected. The board now has 9 members, and positions will be voted on at their meeting on January 12th .

### **Councillor Seaborn**

Chief Mountain Solid Water Commission:

- \$100,000 in tipping fees collected this year
- Looking at expanding approval beyond our yearly 10,000 ton allowance. An engineering firm will do a study to explore that. Grant money is available to fund that.
- Had a trailer fire, exploring purchasing a used trailer while we wait for the insurance claim.

**Councillor Tidmarsh**

Oldman River Regional Services Commission:

- Hired a new CAO
- Fees are going up 14%, for Magrath is a \$4,000 increase.

**Mayor's Report**

South Grow:

- The Economic Development report is coming along, and if it is published in time may be worthwhile for strategic planning.
- Suggested that Trevor Lewington may be a good facilitator for Magrath's strategic planning.

Deer Quota:

- two weeks to go, and deer numbers do seem to be down.
- looking to talk with the Minister of Forestry and Parks, Todd Loewen, about more alternatives to control the local deer populations.

**Resolution**  
**No:**  
2025-12-14

**Adjournment**

Motion from Councillor Ralph to adjourn the meeting at 7:50.

**CARRIED**



Mayor - Byrne Cook



CAO - James Suffredine