

## **Town of Magrath Meeting Minutes**

**Regular Council Meeting November 25, 2025 - 06:00 PM**

Meeting held in the Town of Magrath Council Chambers

Present at the meeting were Mayor Byrne Cook and the following Council members: Darryl Christensen, Kurt Fisher, Joanne Koegler, Cynthia Ralph, Travis Seaborn, and Tavis Tidmarsh; CAO James Suffredine, Municipal Intern Spencer ZoBell, and Carolyn Law from Administration. Regrets received from Operations Manager Trevor Millward.

### **Call To Order**

At 6:00 pm

### **Prayer or Reflection**

### **Councillor Christensen**

### **Public Forum**

None

### **Delegations**

None

**Resolution  
No:  
2025-11-01**

### **Adoption of Agenda**

Motion from Councillor Ralph to adopt the agenda as presented with the addition of 7.2 Closed Session [ATIA(32)1]

**CARRIED**

### **Approval of Minutes**

**Resolution  
No:  
2025-11-02**

### **Minutes of the October 28, 2025 Organizational Meeting**

Motion from Councillor Christensen to approve the minutes of the October 28, 2025 Organizational Meeting

**CARRIED**

**Resolution  
No:  
2025-11-03**

### **Minutes of the October 28, 2025 Regular Council Meeting**

Motion from Councillor Christensen to approve the minutes of the October 28, 2025 Regular Council Meeting.

**CARRIED**

**New Business**

**Resolution No:**  
2025-11-04      **Interim Budget 2026**  
Motion from Councillor Fisher to approve the Interim Operating Budget for 2026 for the Town of Magrath.

**CARRIED**

**Closed Session [ATIA(22)]**

**Resolution No:**  
2025-11-05      **Close Session**  
Motion from Councillor Ralph to enter closed session under ATIA[22], at 7:44 pm.

**CARRIED**

**Resolution No:**  
2025-11-06      **Open Session**  
Motion from Councillor Koegler to exit closed session at 8:11 pm.

**CARRIED**

**Financial Reports**

**Resolution No:**  
2025-11-07      **Payable Cheques - 20250423 - 20250445, EFT - 1375 - 1484**  
Motion from Councillor Christensen to approve the financial reports as presented.

**CARRIED**

**Resolution No:**  
2025-11-08      **Bank Reconciliation - June 30, 2025**  
Motion from Councillor Seaborn to approve the June 2025 bank reconciliation.

**CARRIED**

**Correspondence**

**Resolution No:**  
2025-11-08      **Alberta Municipal Affairs - MLA Dan Williams, Minister of Municipal Affairs**  
Motion from Councillor Fisher to receive the correspondence.

**CARRIED**

**Resolution No:**  
2025-11-09      **Medicine Hat-Cardston-Warner - MP Glen Motz**  
Motion from Councillor Koegler to receive the correspondence.

**CARRIED**

**Resolution  
No:  
2025-11-10**

**Oldman Watershed Council - Doug Kaupp, Chair**

Motion from Councillor Tidmarsh to receive the correspondence.

**CARRIED**

**Administrator's Report**

Highlights for Town Administration include the following items:

- The second phase of our solar array has been installed and is now in the queue for regulatory approval from Fortis. Based on our experience during the first phase, this part of the process can take a few months before the project can be energized.
- Our Events and FCSS staff, along with community volunteers, successfully planned and conducted an excellent Remembrance Day ceremony.
- Coordination for Hometown Christmas is underway, and staff are preparing for the event. We have it on good authority from our FCSS team that Santa Claus will visit Town Hall on December 1 to kick off the evening, followed by a meet-and-greet with local children at the Firehall from 6:00–8:00 PM.
- I attended the Alberta Municipalities Conference with Council for professional networking and to hear and discuss current issues with Provincial Ministers.
- The Westside lift station project continues to progress, with water and sewer lines being installed in the block to meet our contractual requirements. The building for the lift station has been constructed but is awaiting Fortis to install electricity at the site.
- The Operations Manager and I met with engineers to get plans moving ahead with RFP documents for additional Block 74 lot development.
- The Town's Municipal Intern has taken the lead on the Roving Energy Program mentioned in my last report. This program offers the Town an opportunity to review our buildings to identify best practices for reducing energy consumption and, most importantly, energy costs.

James Suffredine, CAO

**Resolution  
No:  
2025-11-11**

**Administrator's Report**

Motion from Councillor Fisher to accept the Administrator's Report as presented

**CARRIED**

**Resolution  
No:  
2025-11-12**

**Donation to Magrath Marching Band**

Motion from Councillor Christensen to provide funding for the Magrath Marching Band to obtain music rights for the music to be played at Home Town Christmas

**CARRIED**

**Councillor's Reports**

**Councillor Christensen**

Water Commission:

- The Water Commission has raised rates for the consumption of water by \$0.05 - from \$1.51 to \$1.56 per cubic meter.

Chinook Arch:

- Chinook Arch will be having their organizational meeting later this week

MPC:

- A citizen has requested relief for expenses for a moved in shed that required several permits.

**Councillor Fisher**

MPC

- MPC deliberated on a development application received for the construction of a new Duplex at 115 2 Street S. The proposed development would need a variance for the setbacks and the parcel coverage requirements. MPC approved the Duplex with a variance for the rear setback and for the parcel coverage. This will provide more housing that is needed in town.

**Councillor Koegler**

Garden City Seniors:

- Will be having new board members join in January
- Holding a bake sale throughout the day of Hometown Christmas

Chinook Foundation:

- Hiring a new CAO - and are currently in the interviewing process
- Passed the budget for 2026 - the Town's requisition will be increasing

### **Councillor Ralph**

#### Chinook Foundation:

- Meeting held on November 3, 2025 Annual Organizational meeting was held.
- Wayne Harris is the board chair. Gerry Selk appointed as board vice chair. Cynthia Ralph appointed as board treasurer.
- Christmas Party for Diamond Willow residents and families is Thursday, December 4.
- Chinook Foundation is in the process of hiring a new CAO as Becky Doig has accepted a job elsewhere.
- Interviews are scheduled for Friday, November 21 and November 26th. The foundation received many resumes.

#### Magrath Agricultural Society:

- Meeting was held on November 10, 2025. AGM meeting is scheduled for December 2, 2025.
- Rentals need to sign rental agreements and let AG Society know to get license through us and own insurance to name AG on policy as well. Terri and Serge Contract coming up early 2026.
- 4H discussion around membership vs club. Jessica to look at booking working dog/sheep clinics.
- Town of Magrath gave approval to dig water lines.
- Serge to water more often to mitigate dust.

### **Councillor Seaborn**

#### Recreation Committee:

- unable to attend last meeting
- The committee will be paying the Mag-Wrath Robotics club to hand out candy canes at the free skating activity during Hometown Christmas.

### **Councillor Tidmarsh**

#### Museum:

- The museum has requested the town to put up an advertisement for “distinguished women of Magrath” submissions on the town website and newsletter.

#### Golf Board:

- The Golf Board have decided to restrict any hunting on the golf course effective November 30, 2025
- The Golf Course's Irrigation System was damaged from a tree being

stuck by lightning, so the golf course is working on putting through insurance claims for damages.

- AGM for the Golf Board is set for February 2026.

### Mayor's Report

Recreation Committee:

- The Mayor expressed appreciation to former Councillors Mark Bennett and Ken Baker for their contributions to the Special Events Committee and acknowledged their efforts in organizing this year's Hometown Christmas event.

Grants:

- The Mayor noted a grant opportunity through the Green Municipal Fund for community tree planting. Staff will investigate the application process and coordinate with the Golf Course regarding potential tree planting locations.

Quota Deer Hunt:

- Tags are available online
- Interested in the possibility of contacting the Minister of Forestry and Parks to explore options for facilitating bow and crossbow hunting for future quota hunts.

### Resolution

No:

2025-11-03

### Adjournment

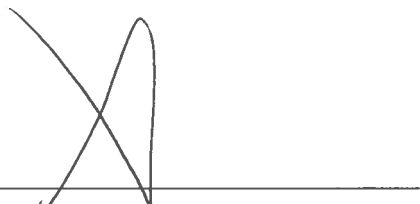
Motion from Councillor Ralph to adjourn the meeting at 8:11 pm

**CARRIED**



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Mayor - Byrne Cook



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CAO - James Suffredine