

**TOWN OF MAGRATH
REGULAR COUNCIL MEETING
TUESDAY, JULY 8, 2025
6:00 PM**

Present at the meeting were Mayor Byrne Cook and the following Council members: Ken Baker, Josh Bourelle, Darryl Christensen, and Cynthia Ralph; CAO James Suffredine, Operations Manager, Trevor Millward, Municipal Intern Spencer ZoBell, and Carolyn Law from Administration. Regrets received from Aaron Zaugg and Gerry Baril.

- 1) CALL TO ORDER – 6:00 pm

- 2) PRAYER OR REFLECTION – Councillor Christensen

- 3) PUBLIC FORUM – none

- 4) DELEGATIONS
 - a) Magrath Grad Party Committee
 - i. Cathy Goldthorpe provided a report to Council outlining the highlights of the 2025 Graduation Party.

- 5) ADOPTION OF AGENDA

2025-07-01 Motion from Councillor Bourelle to adopt the agenda as presented.

Carried

- 6) APPROVAL OF MINUTES
 - a) Regular Council Meeting Minutes: June 24, 2025

2025-07-02 Motion from Councillor Christensen to approve the June 24, 2025, Regular Council Meeting minutes as presented.

Carried

Councillor Ralph entered the meeting at 6:28 p.m. and was present for the remainder of the meeting.

- 7) NEW BUSINESS
 - a) Land Use Bylaw Review
 - i. Council held a discussion regarding backyard suites as described in the Land Use Bylaw and directed administration to provide draft changes for council's review.

b) Closed Session ATIA[26(1)], ATIA[30(1)]

2025-07-03 Motion from Councillor Baker to enter closed session under ATIA[37(1)] at 7:01 pm

Carried

2025-07-04 Motion from Councillor Ralph to exit closed session at 8:02 pm

Carried

i. Council directed administration to send letters of refusal to the residents who requested forgiveness of penalties applied to their accounts.

2025-07-05 Motion from Councillor Baker for Town to enter into and sign the Intermunicipal Collaboration Framework (ICF) Agreement with Cardston County.

Carried

8) FINANCIAL REPORTS

a) Payables Cheques #20250185 to 20250215 and EFT's # 506 to 618

2025-07-06 Motion from Councillor Christensen to approve the financial reports as presented.

Carried

9) CORRESPONDENCE – none

10) ADMINISTRATOR'S REPORT

Highlights for Town Administration include the following items:

- Property tax due date has passed. The collection of property tax has proceeded normally.
- The Sidewalk project has been progressing well but is planned to pause briefly until after Magrath Days finishes. A project delay has been coordinating with utility companies other than Fortis to move their lines from old poles so that we can proceed.
- Road line painting is being done by the public works crews including the new diagonal parking lines around the Town Square fields and multicourt.
- Town hall exterior siding is on order with the installation expected to happen after Magrath Days

- Magrath Days planning committee has been meeting regularly and anticipates this year's event to be excellent.
- Hiring has been completed for the receptionist vacancy at the Town Hall. The new member of staff will start on July 14th.

James Suffredine, CAO

2025-07-07 Motion from Councillor Ralph to accept the Administrator's Report.

Carried

11) COUNCILLOR'S REPORTS

a) Councillor Bouelle

i. MPC

- An application for a backyard suite was submitted and rejected by the Municipal Planning Commission

b) Councillor Christensen

i. Pool

- Noted that the swimming pool must have the ability to accept debit payments for swimming lessons.
- Expressed concerns from residents regarding the requirement to create an online profile to purchase punch passes.
- Reported that some residents feel recent digital changes are making it more difficult to access and use the pool.

c) Councillor Ralph – Nothing to report

d) Councillor Baker

i. Magrath Days

- Council was asked to assist with various events during Magrath Days as follows:
 - July 23: A minimum of two Councillors are needed to serve cake at the museum at 5:00 p.m., and assistance is requested from Councillors for setup and takedown of the Movie in the Park at 7:00 p.m.
 - July 25: Councillors are needed to assist with the operation of the Beer Gardens.
 - July 26: Councillors are asked to help set up tents and tables at 6:00 a.m., and all Council members are expected to assist with the Council Barbecue.

e) Councillor Baril – Nothing to report

f) Councillor Zaugg – Nothing to report

12) MAYOR'S REPORT

i. Boulevard Trees

- Expressed the interest in advertising the new tree planting policy during the winter months in preparation for spring planting.

ii. Yield Sign

- A resident requested that the Town consider installing yield signs at the Copperleaf Intersection.


13) ADJOURNMENT

2025-07-08 Motion from Councillor Ralph to adjourn the meeting at 9:02 pm

Carried



Mayor – Byrne Cook



CAO – James Suffredine