

**TOWN OF MAGRATH  
REGULAR COUNCIL MEETING  
TUESDAY, MAY 27, 2025  
6:00 PM**

Present at the meeting were Mayor Byrne Cook and the following Council members: Ken Baker, Josh Bouelle, Gerry Baril, Cynthia Ralph and Aaron Zaugg; CAO James Suffredine, Operations Manager, Trevor Millward, Municipal Intern Spencer ZoBell, and Carolyn Law from Administration. Regrets received from Darryl Christensen.

- 1) CALL TO ORDER – 6:00 pm
  
- 2) PRAYER OR REFLECTION – Councillor Baker
  
- 3) PUBLIC FORUM
  
- 4) DELEGATIONS
  - a) RCMP Q4 Report
    - i. Sgt. Noss presented key highlights from the Q4 report and introduced Constable Moon, who has been active in the field for the past four months.
  
- 5) ADOPTION OF AGENDA

2025-05-01 Motion from Councillor Baker to adopt the agenda as presented. Carried

- 6) APPROVAL OF MINUTES
  - a) Regular Council Meeting Minutes: April 22, 2025

2025-05-02 Motion from Councillor Bouelle to approve the April 22, 2025, Regular Council Meeting minutes as presented. Carried

- 7) BUSINESS FROM MINUTES – none

- 8) NEW BUSINESS
  - a) Seniors' Week Declaration

2025-05-03 Motion from Councillor Baker to proclaim June 2-8, 2025, to be seniors week in Magrath. Carried

b) Fortis Franchise Agreement Renewal

2025-05-04 Motion from Councillor Ralph to renew the Fortis Agreement for an additional 5 years.  
Carried

c) Bylaw 1319 – Amend Noise Bylaw #1214

2025-05-05 Motion from Councillor Baker to pass first reading of Bylaw No. 1319.  
Carried

2025-05-06 Motion from Councillor Baril to pass second reading of Bylaw No. 1319.  
Carried

2025-05-07 Motion from Councillor Bourelle to introduce Bylaw No. 1319 for third and final reading.  
Carried Unanimously

2025-05-08 Motion from Councillor Baker to pass third reading of Bylaw No. 1319.  
Carried

2025-05-09 Motion from Councillor Baker to grant an extension under the Town's Noise Bylaw allowing the 2025 Grad Celebration to continue outdoors until midnight. The Town pool may be rented until midnight only, at a cost of \$290.00 to cover operating expenses. Any activities continuing past midnight must move indoors.  
Carried

d) Development Agreement – Subdivision 2025-0-026

2025-05-10 Motion from Councillor Ralph to direct administration to sign and proceed with the Development Agreement for Subdivision 2025-0-026.  
Carried

2025-05-11 Motion from Councillor Zaugg to direct administration to sign and proceed with the Environmental Reserve agreement for Subdivision 2025-0-026.  
Carried

e) Development Agreement – Subdivision 2025-0-047

2025-05-12 Motion from Councillor Baker to direct administration to sign and proceed with the Development Agreement for Subdivision 2025-0-047. Carried

f) Development Agreement – Subdivision 2025-0-048

2025-05-13 Motion from Councillor Baker to direct administration to sign and proceed with the Development Agreement for Subdivision 2025-0-048. Carried

g) Closed Session FOIPPA [21(1)] – Moved to end of meeting

9) FINANCIAL REPORTS

a) Payables Cheques #20250156 to 20250183 and EFT's # 372 to 505

2025-05-14 Motion from Councillor Zaugg to approve the financial reports as presented. Carried

b) Bank Reconciliations – March and April 2025

2025-05-15 Motion from Councillor Ralph to approve the bank reconciliations for March and April as presented. Carried

10) CORRESPONDENCE

a) Alberta Environment and Protected Areas – Water availability

2025-05-16 Motion from Councillor Bourelle to accept this correspondence as information. Carried

b) Resident Letter – Public Library

2025-05-17 Motion from Councillor Baker to accept this correspondence as information. Carried

11) ADMINISTRATOR'S REPORT

Highlights for Town Administration include the following items:

- Property Assessment and Tax notices have been mailed out to all property owners.
- Baseball field fencing is complete.
- The irrigation system is up and running.
- Grass seeding along the sidewalks of Centre St. and 1<sup>st</sup> Ave N is complete. Heritage Rd will be completed hopefully over the coming week.
- Paving on Heritage Rd is complete.
- I met with the Lions Club to discuss their future ideas and possible community projects. They will do more investigation to refine their proposal and then schedule another meeting to discuss further.
- I met with the regional emergency management agency to review our functional exercise done in fall of 2024 and plan the next steps. The agency has obtained a new grant to continue to build regional capacity for emergency planning.
- The Municipal Intern started on May 5<sup>th</sup> and has already made significant impacts for the organization including helping the local volunteer firefighters revive their defunct fundraising society and getting the SharePoint site project that the Municipal Clerk and I had started over the finish line in record time.
- An initial presentation about how to use Microsoft SharePoint will be presented at the meeting.

James Suffredine, CAO

2025-05-18 Motion from Councillor Bourelle to accept the Administrator's Report.

Carried

## 12) COUNCILLOR'S REPORTS

### a) Councillor Baril

#### i. Seniors

- Seniors are happy that the Town has fixed the parking lot.
- The town will be involved in a pancake breakfast on Friday, June 6<sup>th</sup>.
- Residents of the Diamond Willow Lodge and the Garden City Seniors are communicating better to involve all seniors in the available activities.

### b) Councillor Ralph

#### i. Ag Society

- "Band in the Sand" concert is going ahead.

#### ii. Chinook Foundation

- Lift station work has been completed
- Provincial Government has agreed to pay for the project
- Projects for next year:

- Elevators be installed in a lodge in Cardston
  - Irrigation to be installed at the Diamond Willow Lodge
- c) Councillor Bourelle
- i. Chief Mountain Solid Waste
    - The consultant was at the meeting and will return with a complete report.
    - CMSW is working on hiring a new driver.
  - ii. MPC
    - Two new subdivisions were approved (Francis and Smith) and the towns first backyard suite was approved.
- d) Councillor Baker
- i. Golf Course
    - The golf course is operating well
    - Working on applying for a CFIB grant for irrigation system updates.
    - Have hired a new grounds keeper
    - Membership is up
    - There are planned tournaments throughout the season
    - Looking to purchase a truth and reconciliation flag
  - ii. Magrath Days
    - Plans are moving forward
  - iii. Rec Committee
    - Will be hosting their fishing day on June 14
- e) Councillor Zaugg
- i. Fire
    - There have been few calls so revenues are down
  - ii. Museum
    - There was a meeting with Brook
      - Looking to pour 4 concrete pads in the park to put up information signs
    - Lots of potential plans in the works, but nothing concrete at this time
- f) Councillor Christensen – Nothing to report

### 13) MAYOR'S REPORT

- i. Mayors and Reeves Meeting
  - Not much was achieved in the last meeting because of recent current events which monopolized the discussion
- ii. Had a meeting with the MC from the CCREMP Marian Carlson
  - Discussed emergency planning

- There is a need for securing emergency power for reception centres in Town
- iii. Fundraising
- Second round of contacts should be going out to raise money for the town celebration

2025-05-19 Motion from Councillor Baker to enter closed session under FOIPPA[25(1)] at 8:56 pm Carried

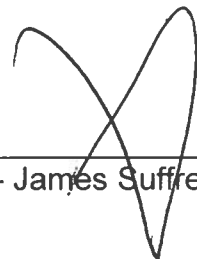
2025-05-20 Motion from Councillor Bourelle to exit closed session at 9:51 pm Carried

2025-05-21 Motion from Councillor Bourelle to Appoint Councillor Ralph as an alternate to ICF Carried

14) ADJOURNMENT

2025-05-22 Motion from Councillor Ralph to adjourn the meeting at 9:52 pm Carried

  
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Mayor – Byrne Cook

  
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CAO – James Suffredine